

<b>Personnel Specifications</b>		
<b>1. Qualification/Education</b>		
- Educated to a degree level in relevant subject or other country equivalent or at least 5 years direct relevant experience		<b>Essential</b>
<b>2. Experience</b>		
- A minimum of 3 years direct working experience in voluntary or statutory sector including work with BME community and/or community development		<b>Essential</b>
- Being a lived experience leader		<b>Essential</b>
- Experience of training and CPD plan design and delivery		<b>Desirable</b>
<b>3. Knowledge</b>		
- Knowledge of Human Rights, Good Relations and race equality		<b>Essential</b>
- Knowledge of the BME Community issues		<b>Desirable</b>
- Understanding of Community Development Principles, values and good practice		<b>Desirable</b>
<b>4. Abilities, aptitudes and skills</b>		
- Demonstrated strong planning and organizational skills		<b>Essential</b>
- Demonstrated ability to communicate clearly in both verbal and written English		<b>Essential</b>
- Demonstrated ability to work to deadlines		<b>Essential</b>
- Demonstrated ability to work with groups as well as individuals in an inclusive and participatory matter		<b>Essential</b>
- Demonstrated ability to work, communicate and liaise with a range of individuals, voluntary, community and statutory agencies		<b>Essential</b>
- Computer literate		<b>Essential</b>
- Ability to work independently and use own initiative		<b>Essential</b>
- Excellent time management skills		<b>Essential</b>
- Access to own transport and ability to travel within NI		<b>Essential</b>
<b>5. Personal qualities</b>		
- Resourcefulness and enthusiasm		<b>Essential</b>
- Ability and availability to work flexibly when required to do so including evenings and weekends		<b>Essential</b>
- An understanding of the need for confidentiality and the need to treat sensitive information with discretion		<b>Essential</b>
- Cultural sensitivity		<b>Essential</b>
- Ability to work well in a team		<b>Essential</b>