



JOB DESCRIPTION

Job Title:	Lead AchieVE Aspire 'LAVA' Project Leader
Salary:	£26,999 pro rata inc NIC and Pension contributions
Term:	For immediate start (12 months' fixed term contract)
Responsible to:	Migrant Centre NI Management Board
Probation Period:	6 weeks from start date
Annual Leave:	25 days pro rata plus statutory holidays
Pension:	Optional - 5% from employer and 3% from employee
Working hours:	35 hours per week (excluding 1 hour lunch break)

[SECONDMENTS WELCOME]

Purpose of the Project

The Migrant Centre NI will be working across NI from our four current office sites with the potential of working with UK organisations and other countries as part of a network. Migrant Centre NI will have a key worker to develop a bespoke pilot project recruiting and involving people from BME backgrounds with experience who might lack the knowledge or capacity to lead the change based on what they've lived through.

The project aims to develop a tailored training and development plan within the organisation, with the wider communities with the view of influencing wider societal change and building a network to share good practice and support emerging leaders to influence change. Working in partnership with Trade Unions, local business community, health sector, local councils, education sector to identify and recruit potential new and emergency leaders from BME backgrounds.

The project aims to develop and deliver a leadership programme and opportunities for these recruits to engage with each other, existing leaders in the wider society, within NI and beyond in order to generate new and innovate ideas to bring about positive change. Underpinning this work will be the lived experience of the some of the key members of the board the organisation and their support will be key to opening up new networks and opportunities for these new leaders.

The Leaders with Lived Experience Project Leader for the MCNI's LAVA – Lead AchieVe Aspire project will need to be a lived experience leader themselves.

Main areas of responsibility

- Recruit participants for the LAVA project as per project plan;
- Carry our skills audit and draw CPD plans for the participants;
- Organise the capacity building / personal development training programme for the participants;
- Work together with the participants to develop innovative program to influence a wider change by promoting lived experience in decision making;
- Develop and establish International Leaders' Platform;
- Liaise and network with a wide range of agencies, NGOs and the BME sector, including attending meetings on behalf of MCNI;
- Display a commitment to the protection of human rights and to the promotion of equality and to show a sensitivity to the delivery of views on human rights issues in Northern Ireland;
- Sign-post MCNI's work where appropriate to both individuals and organisations;
- General advocacy of the interests of MCNI; and
- Any other tasks commensurate with the responsibilities deemed appropriate by the Board;

Flexibility

In order to deliver the services effectively a degree of flexibility is needed, and the post holder may be required to perform work in unsocial working hour, such as weekends or evening, as well as work not specifically referred to above. Such duties, however, will fall within the scope of the job at the appropriate grade. This job description will, therefore, be subject to periodic review with the post-holder to ensure it accurately reflects the duties of the job.